

**NOTICE AND AGENDA  
SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DEER CREEK VILLAS METROPOLITAN DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors (the “Board”) of the Deer Creek Villas Metropolitan District (the “District”), of County of Jefferson, Colorado, will hold a special meeting at 2:00 p.m., or as soon as thereafter possible, on October 30, 2024, at by telephone and video conference, as noted below. This meeting is being held for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

**Date:** October 30, 2024  
**Time:** 2:00 p.m. (delayed start)  
**Location:** Virtual  
**Video:** [Zoom Meeting Link](#)  
**Call-In Number:** 720/707-2699 (Denver)  
**Meeting ID:** 812 8987 4864  
**Passcode:** 917270

**AGENDA**

BOARD OF DIRECTORS

Sara Dieringer, President, (2023-2027)  
Bryan Conway, Treasurer (2023-2027)  
Brian Sandman, Asst. Secretary (2022-2025)  
Chris Miller, Asst. Secretary, (2022-2025)  
Michelle Wood, Director (2023-2027)

1. Call to Order
2. Present Disclosures of Potential Conflicts of Interest
3. Public Comment
4. Consider Approval of the Agenda and Meeting Location
5. Consider for Approval Minutes of the March 25, 2024 Special Meeting
6. Legal Matters
  - a. Consider adoption of Exclusion of Worker’s Compensation Coverage Resolution (enclosure)
  - b. Approval of Renewal of Property & Liability Schedule & Limits and SDA Membership (enclosure)
  - c. Consider Adoption of Resolution Calling May 2025 Election (enclosure)

- d. Property Conveyance
  - i. Review and approve Engineer's Acceptance Letter, Special Warranty Deed, and Bill of Sale (Deer Creek Golf Club PA-1B Tracts) (Cardel Ken Caryl LLC, Grantor)
  - ii. Review and approve Engineer's Acceptance Letter, Special Warranty Deed, and Bill of Sale (Deer Creek Golf Club PA-1A Tracts) (Cardel Ken Caryl LLC, Grantor)
7. Director Matters
  - a. Consider appointment to Design Review Committee
8. Financial Items
  - a. Review and ratify the payments of claims (enclosure)
  - b. Financial Report ending September 30, 2024, if available
  - c. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to adopt the 2025 Budget, Set Mill Levies and Appropriate Sums of Money (**enclosure**)
  - d. Conduct Public Hearing on the proposed Amendment to the 2024 Budget and consider adoption of Resolution to Adopt the Amended 2024 Budget, if necessary (**enclosure**)
  - e. Audit Fee Agreement, if available
9. Management Matters
  - a. 2025 Meeting Dates/Times
  - b. Consider adoption of 2025 Administrative Resolution (enclosure)
  - c. Consider approval of 2024-2025 Snow Removal Contract (enclosure)
10. Other Business
11. Continuation/Adjournment